



St. Augustine's
Catholic Primary School

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Headteacher: Mrs. Emma Berry



Friday 2nd September 2022

Dear Parents/Guardians,

I hope that you enjoyed the lovely weather over the summer and managed to make the most of spending time with your family and friends. We are all looking forward to welcoming you and your child(ren) back to school on Monday 5th September from 8.40-8.55am.

I would like to invite the new Reception children and Year 1 children to **enter and exit** the school via the blue doors near the shared area with AllSorts. Years 2-6 please enter via the blue doors near the school Chapel and bike shelter. At 3.15pm, the exit routes will be:

- Year 3 and 4- via the blue chapel doors (same as entry).
- Year 4 - via the small blue gate next to the Headteacher's office (near flagpole).
- Year 5 and 6- via the double blue gates on the school field (permission ascertained via ParentMail sent 1/9/22).

It is vitally important that we have accurate contact details for you and your child. If your details have change in anyway, e.g. address, telephone number, contact details for designated persons; please ensure that you complete the attached contact form which can also be found here:

http://www.staugustines.dorset.sch.uk/website/school_forms/393072.

Please email this form directly to office@staugustines.dorset.sch.uk and office staff will disseminate appropriately.

Children attending Allsorts Breakfast Club will be escorted to their appropriate classes through school by a member of the Allsorts' Staff team and children attending after-school Allsorts Club will be collected by Allsorts' Staff in the corridor outside the Year 1 Classroom. Please ensure that you book before/after school provision **directly with Allsorts** (01305 750444) and they will communicate this with the school appropriately.

As per communication before the summer holidays, please ensure that your child is wearing the appropriate school uniform and **shoes**. The school uniform policy can be found here: <http://www.staugustines.dorset.sch.uk/website/policies/69157>. Please ensure that all

uniform (including PE kits, lunchboxes and drink bottles) are clearly labelled. If you would like to communicate to your child's class teacher via email please email: office@staugustines.dorset.sch.uk and office staff will forward your email on, or if you would like to speak to your child's class teacher directly, please speak to them at the end of the school day, or call the school office and a message will be passed on to them.

Please be reminded that if your child has a medical condition, all up-to-date medication is brought into school on Monday 5th September as we will not be allowed to administer medication which has expired. If your child has developed a new medical condition over the summer, please can you complete the 'Medical Need to Know' Form found here: http://www.staugustines.dorset.sch.uk/storage/secure_download/aXRzVFkvRW01VGR2S0FMaWxVY1QwQT09. Please email this form directly to office@staugustines.dorset.sch.uk and office staff will disseminate appropriately.

You will receive further communication from your child's Class Teacher via a welcome letter and further communication about after-school clubs shortly.

In the meantime, I look forward in seeing you all on Monday 5th September.

Yours sincerely

Mrs Emma Berry
(Head teacher)