



St. Augustine's
Catholic Primary School

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Headteacher: Mrs Emma Berry



Monday 29th November 2021

Dear Parents/Guardians,

Due to the increased COVID-19 infection rates in Dorset and within the school setting, I have updated our whole school risk assessment and control measures to help minimise the spread of COVID-19.

As from tomorrow (Tuesday 30th November), the staggered entry and exit times will be reintroduced as per pre-lockdown and remain in place until further notice. Please ensure that your child is accompanied by an adult between **8.40am and 8.55am** and where appropriate at the end of the school day. Please can adults and children respectively maintain a 2-metre distance on entry and exit and follow the one-way system in and out of the car park and the school field. Please ensure that your child does not use the KS2 playground when exiting and that you are in control of your child at all times. As a reminder and for our new parents, we ask that on entry and exit into school the following guidelines are adhered to:

- **Reception** - Walk up the path alongside the school car park and pass your child to a Reception staff member at the pale blue Reception porch. Then proceed to walk out through the car park and out through the double gates. Please collect your child at **3pm**.
- **Year 1** - Walk up the path alongside the car park and allow your child to enter via the blue doors next to the Chapel. A Year 1 staff member will greet your child at these doors. Please collect your child at **3.15pm**.
- **Years 2, 3, 4, 5 and 6** - Walk your child through the car park and enter the school site via the blue gate to the right hand side of the school near my office. Please walk your child around to their appropriate classroom. You will see a staff member at the back door of each classroom who will welcome your child into school. Please do not enter the school building. Please then continue to walk out of the school site via the field and through the double blue gates, into the car park and exit via the double gates leading into Hardy Avenue. Please use the collection window to collect your child from between **3pm-3.15pm**.

If your child is in Year 5 and Year 6, and you have given them permission to leave the school site unaccompanied by an adult, your child's class teacher or a member of staff, will release them at the double blue gates on the school field at **3.15pm**. Please be reminded that your child and their safety is your responsibility from **3.15pm** if this is your chosen dismissal method.

We have restricted movement between classes, but have not fully re-implemented bubbles as we have not yet reached our outbreak threshold. This is being closely monitored and may well change before Christmas. You will be informed of this as/when this situation arises. Playtimes and lunchtimes will be staggered throughout the day. Lunch will be eaten in classrooms and will return to 45 minutes to allow for staggered entry and exit timings. Hot-food will be served as normal. Your child's classroom will continue to be cleaned three times a day (mid-morning, lunchtime and more thoroughly after-school.)

If your child is absent from school due to a confirmed positive LFD and/or PCR result, please inform the school office **and Allsorts** separately (if they attend breakfast club and after-school club) at your earliest convenience. If your child has COVID-19 (or is awaiting a result) and is relatively well, your child will be sent IXL links on Day 1 and will be invited to attend virtual lessons via Google Classroom from Day 2. The only exception to this is if the class teacher has already prepared virtual lessons due to another absentee, then your child will be able to access remote virtual learning from Day 1. In this situation office staff will inform you of your next steps.

The normal car parking arrangement will continue. The car park is strictly only for staff and blue badge holders. If you are a new parent, or your circumstances have changed, and we are unaware that you are a blue badge permit holder, please contact the school office and they can assist you with this. If you are a blue badge permit holder, please ensure that you are parked by **8.35am** and able to be remained parked until **approximately 9.05am**, as you will be unable to move your car whilst the car park is in use due to safety reasons. The same applies at the end of the school day, only please ensure that you are parked by **2.55pm** and you are able to remain parked until approximately **3.20pm**.

Thank you for your continued support, please be rest assured that we have only re-implemented certain control measures as everybody's safety is of paramount importance to us all.

Yours sincerely



Emma Berry
Headteacher